Customer Material Information Record

This function allows you to update the customer part numbers that are cross-referenced with Southwire's records. Here, you can see what is missing, duplicated, discontinued, or completed.

⦿ **My Part Numbers**

Displaying parts for **4481** in sales organization **1000**. Click here to change.

☒ Request to Remove   ✎ Edit Selected   ☒ Clear Selected   Actions ⋮

Missing ⓘ	Duplicate ⓘ	Complete ⓘ	Discontinued ⓘ
34	17,100	13,556	4,890

1. Here are the definitions of each status: **Missing** means that a product was ordered within the past 18 months that we do not have an alias for within Southwire's system. **Duplicate** means that either one customer part number is mapped to several Southwire product numbers or vice versa. **Complete** means that the cross-reference is accurate and up-to-date. **Discontinued** refers to Southwire products that have been discontinued and have a cross-reference to a customer product number.

☒ Request to Remove   [All information in the record is accurate and up-to-date]   Clear Selected   Actions ⋮

Missing ⓘ	Duplicate ⓘ	Complete ⓘ	Discontinued ⓘ
34	17,100	13,556	4,890

2. To update a material record, either search for or use the filters to drill down. Click on the box beside the record and click on either **Edit Selected** or **Request to Remove.**

◉ My Part Numbers

Displaying parts for **4481** in sales organization **1000**. Click here to change.

☒ Request to Remove   ✎ Edit Selected   ☒ Clear Selected   Actions ⋮

Missing ⓘ	Duplicate ⓘ	Complete ⓘ	Discontinued ⓘ
34	17,100	13,556	4,890

🔍 SW Part # / Customer Part #   🏷 Duplicate ⇕

Filters clear all :   (Category: Duplicate ✕)

☐	Customer Name	Customer #	Sales Org	Customer Part # ↓	Southwire Part #	Date Modified	State
☑	ANIXTER PTE LTD - GLENVIEW	4481 Headquarter	1500	095598-006-8-20000D	F160322909 16-26 TINNED CU MTW/BC-5W2/AWM/TEW 1015/1230/1011/1335/1032 AWM I A/B WHITE 20000 FT		Duplicate Edit
☐	ANIXTER PTE LTD - GLENVIEW	4481 Headquarter	1500	095598-006-8-20M	F160322909 16-26 TINNED CU MTW/BC-5W2/AWM/TEW 1015/1230/1011/1335/1032 AWM I A/B WHITE 20000 FT		Duplicate Edit

✱ ✎ Edit Part Numbers

Edit customer materials for improved inventory accuracy and control.

← Return to My Part Numbers   ⟳ Submit Changes

Customer Part Number: 100 Southwire Part Number: 100	Field To Change ⌄
Customer Part Number: 104130608 Southwire Part Number: 104130608	Field To Change ⌄
Customer Part Number: 02588SW0002 Southwire Part Number: 2588SW0002	Field To Change ⌄

⟳ Submit Changes

3. If you choose to edit a material record, you will be taken to a screen with a dropdown. The dropdown will give you the options of what you want to edit. Multiple edits can be made to the same material record by adding more fields through the dropdown options. *_Multiple edits can also be made to different materials at once._

✎ **Edit Part Numbers**

Edit customer materials for improved inventory accuracy and control.

← Return to My Part Numbers   ⟳ Submit Changes

Customer Part Number: 095598-006-8-20000D
Southwire Part Number: F160322909

✓ Field To Change
Customer Part Number
Southwire Part Number
Plant Number
Item Category Usage
Length Tolerance – Under
Length Tolerance – Over

4. After selecting what you would like to edit, a textbox will display for you to enter the change. After it has been entered, click on Submit Changes. The proposed changes will be reviewed by an internal team before being pushed live into our systems. This process takes an average of 48-72 hours.

✎ **Edit Part Numbers**

Edit customer materials for improved inventory accuracy and control.

← Return to My Part Numbers   ⟳ Submit Changes

Customer Part Number: 095598-006-8-20000D
Southwire Part Number: F160322909
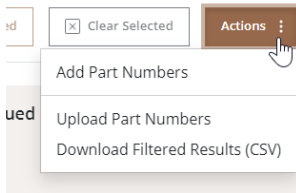
Field To Change ⌄

Southwire Part Number	Change From	Change To	
	F160322909	test test	☒

5. If you choose to remove a material record, please put a checkbox beside the material record to be removed and select Remove Selected at the top. This request will be reviewed by an internal team before the removal goes through. This process takes an average of 48-72 hours.
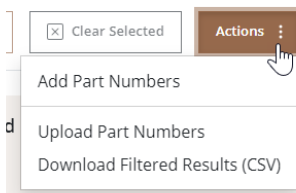
6. To add a part number, select the Actions box and click Add Part Numbers. Here, you will enter the Customer Part Number and the corresponding Southwire Part Number. Click Add when you are done. This step enables you to incorporate new part numbers into our system, ensuring accurate cross-referencing between customer and Southwire product records.

7. To upload part numbers, select the Actions box and choose Upload Part Numbers. For easy data entry, download the available template by clicking Template. The download will include an Excel sheet that looks like the above CMIR Request Form. Then, click Choose File to upload your finalized Excel sheet.